

# Employee Investment Plan Contribution Change Election Form

(Use this form only if any portion of your EIP balance is invested with Prudential.)

## Instructions:

### Prudential & Vanguard

If any portion of your EIP balance is invested with Prudential, you must complete this form in order to change your EIP contribution. Return the completed form to HR Benefits.

### Vanguard Only

If your total EIP balance is invested with Vanguard, you must change your contribution directly with Vanguard at [www.vanguard.com](http://www.vanguard.com) or by calling them directly at 800.523.1188.

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Name: \_\_\_\_\_ Employee Id #: \_\_\_\_\_

I elect the following EIP contribution:

- Change my **Prudential** contribution to \_\_\_\_\_ per pay period.  
Effective: \_\_\_\_\_. (Note: start of pay period.)
  
- Change my **Vanguard** contribution to \_\_\_\_\_ per pay period.  
Effective: \_\_\_\_\_. (Note: start of pay period.)

By signing this form, I understand that a) this form supercedes any prior election; b) the amount I elect will remain in effect until I submit a change or the Plan Sponsor terminates my election (with prior notice); and c) I am solely responsible for the accuracy of the amount.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date



**The J. Paul Getty Trust**  
Human Resources - Benefits  
1200 Getty Center Drive, #400  
Los Angeles, CA 90049-1681  
310.440.6523  
[Benefits@getty.edu](mailto:Benefits@getty.edu)

<b><i>HR Benefits Use Only:</i></b>
Received By: _____
Vanguard Updated On: _____